

Employment Application**Applicant Information**Full Name: _____ Date: _____
*Last First M.I.*Address: _____
*Street Address Apartment/Unit #*_____
City State ZIP Code

Phone: _____ Email: _____

First Available Start Date: _____ Desired Salary: \$ _____

Position Applied for: _____

Are you a citizen of the United States? YES ☐ NO ☐ If no, are you authorized to work in the U.S.? YES ☐ NO ☐Have you ever worked for this company? YES ☐ NO ☐ If yes, when? _____Have you ever been convicted of a felony? YES ☐ NO ☐

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES ☐ NO ☐ Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES ☐ NO ☐ Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES ☐ NO ☐ Degree: _____**References***Please list three professional references.*

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO
☐ ☐

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO
☐ ☐

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO
☐ ☐

Were you referred by a current Modernfold, Inc. employee? YES NO
 ☐ ☐

If so, whom? _____

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I hereby certify that all statements and information provided by me in this application for employment are true, correct and complete. I understand that my background and the information provided by me in connection with my application will be carefully checked, and I authorize investigation of all statements contained in this application. Any misrepresentation or omission of information will be sufficient cause for rejection of this application or, if employment has commenced, grounds for immediate dismissal. I further understand that any offer of employment is contingent upon a complete check of my references, prior employment, education and background.

In case inquiry is made of the Company for information regarding my record with it, my personal character, habits, ability, and cause for leaving its service, I hereby release the Company from any and all liability for damage or otherwise in connection with the furnishing of such information.

I consent to take any physical examination requested by the Company in connection with the processing of my application for employment, and I further agree to take any physical examinations requested by the Company during my employment should I be offered and accept a position.

I understand and agree that my employment and compensation are for no definite periods of time and may be terminated, with or without cause, and with or without notice, at any time. I understand that no manager or representative of Modernfold, Inc., other than the Managing Director thereof, has any authority to enter into an agreement for employment for any specified period of time or to make any agreement contrary to the foregoing, and any such agreement, to be enforceable, must be in writing and signed by the Managing Director of Modernfold, Inc. I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____

This application is valid and will be considered for up to 30 days after it is received. For reconsideration after that time, you must submit a new application form.

Modernfold, Inc. is an Equal Opportunity Employer